#### CITY OF YATES CENTER, KANSAS

# FINANCIAL STATEMENTS AND REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

December 31, 2011

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FINANCIAL STATEMENTS Year ended December 31, 2011

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Tom D. Thomas, CPA Dan Robertson, CPA

Kathleen Centilvre, CPA

#### REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

Honorable Mayor and City Council City of Yates Center Yates Center, Kansas

We have audited the accompanying financial statements of the individual funds City of Yates Center, Kansas, as of and for the year ended December 31, 2011 as listed in the table of contents. These statutory financial statements are the responsibility of City of Yates Center, Kansas' management. Our responsibility is to express opinions on these statutory basis financial statements based on our audit. The prior year summarized information has been derived from the City's 2010 financial statements and in our report dated April 12, 2011, we expressed an unqualified opinion on the respective statutory basis financial statements of the individual funds of the City and the aggregate discretely presented component units.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit Guide; and the standards applicable to financial audits contained in Governmental Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described more fully in Note I-B, City of Yates Center, Kansas has prepared these financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Yates Center, Kansas as of December 31, 2011, the changes in its financial position, or, where applicable, its cash flows for the year then ended.

Also in our opinion, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances of the individual funds of the City of Yates Center, Kansas as of December 31, 2011, and their respective cash receipts and expenditures, and budgetary results for the year then ended, on the basis of accounting described in Note I-B.

In accordance with Government Auditing Standards, we have also issued our report dated March 30, 2012 on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is integral part of an audit performed in accordance with Governmental Auditing Standards and should be considered in assessing the results of our audit.



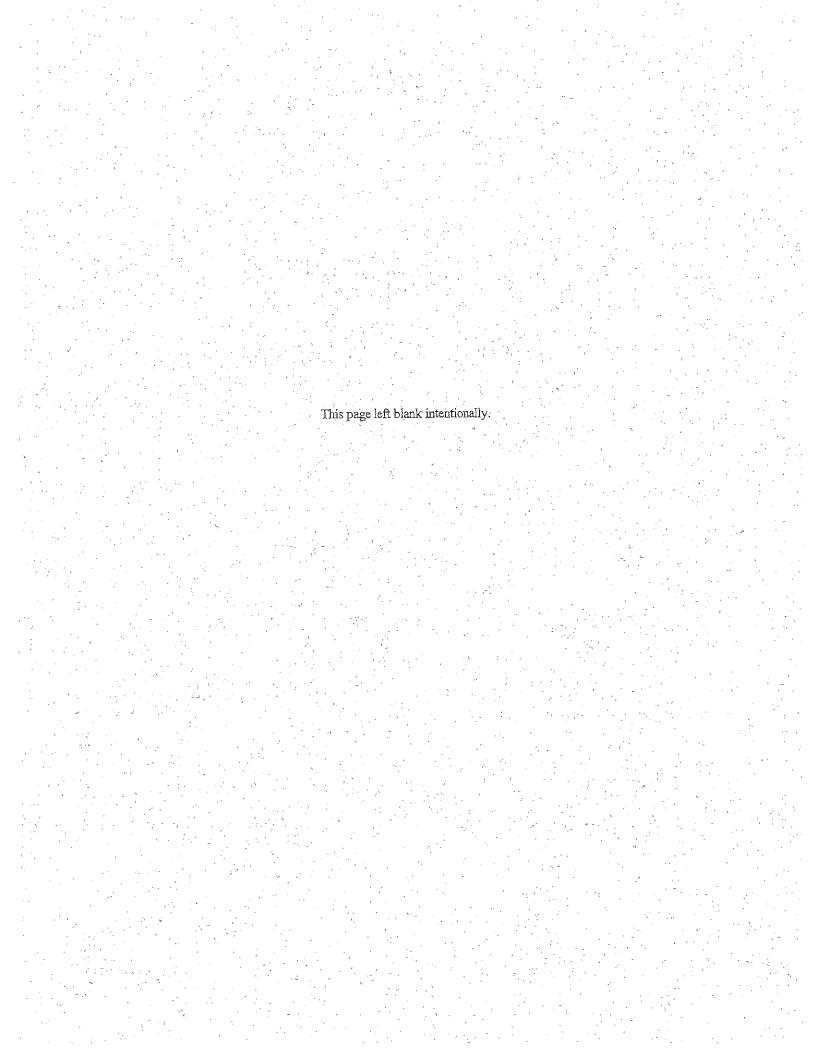
City of Yates Center Yates Center, Kansas

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133 Audits of States, Local Governments and Non-Profit Organizations and is not a required part of the financial statements. The schedule of expenditures of federal awards it the responsibility of management and is derived from and relates to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

Emporia, Kansas

March 30, 2012

agler + Gaeddert, Chartered



# SUMMARY OF CASH RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH

For the Year Ended December 31, 2011

		Unencumbered Cash Balance January 1, 2011		Prior Year Cancelled Encumbrances
Governmental type funds				
General	\$	234,088	\$	0
Special revenue				
Special highway		178,016		0
Downtown development		10,067		0
Library fund		2,842		0
Recreation commission		1,295		0
Special law and emergency vehicle		131,901		0
Special parks and recreation		659		0
Municipal equipment		49,046		0
Multi-year capital improvement		28,287		0
Fire proceeds		5,000		0
Fire protection reserve		26,265		0
Economic development		98,056		0
Water rescue		4,316		0
Light hardware		4,172		0
Special recreational facilities		31,364		0 0
Police department special account		7,916		
Capital project funds		(0.622		0
Water capital improvements		62,633		U
Proprietary type funds				
Enterprise		261.057		0
Waterworks		364,857		0
Water reserve		50.206		0
Sewer		59,396		0
Sewer replacement		86,550		
Total primary government		1,386,726	-	0
Component Units		0.7.610		
Carnegie Public Library - general		85,649		0
Recreation Commission		22,858	-	0
Total component units		108,507	-	0
Total reporting entity (excluding agency funds)	\$	1,495,233	\$	0
Composition of ending cash				
Demand deposits				
Yates Center Bank Branch - City			\$	*
Yates Center Bank Branch - Carnegie Public Library				9,106
Yates Center Bank Branch - Recreation Commission				23,451
Time deposits				
Yates Center Bank Branch - City				1,232,578
Yates Center Bank Branch - Carnegie Public Library				106,980
Yates Center Bank Branch - Recreation Commission The accompanying notes are an integ	ral part	of this statement.		7,293

	Cash Receipts		Expenditures		Unencumbered Cash Balance December 31, 2011	_	Outstanding Encumbrances and Accounts Payable	_	Cash Balance December 31, 2011
\$	912,277	\$	863,033	\$	283,332	\$	14,164	\$	297,496
	106,065		146,859		137,222		2,620		139,842
	10,007		0		20,074		0		20,074
	50,793		50,769		2,866		0		2,866
	16,672		16,219		1,748		0		1,748
	40,923		41,704		131,120		0		131,120
	1,829		0		2,488		0		2,488
	15,444		0		64,490		0		64,490
	23,992		19,144		33,135		0		33,135
	10,000		15,000		0		0		0
	13,820		5,943		34,142		350		34,492
	64,315		42,291		120,080		. 0		120,080
	0		393		3,923		0		3,923
	10,575		10,516		4,231		78		4,309
	19,597		15,893		35,068		7		35,075
	145		679		7,382		0		7,382
٠	0		58,465		4,168		. 0		4,168
	489,390		460,193		394,054		5,763		399,817
	67,079		0		67,079		0		67,079
	694,949		773,783		(19,438)		4,147		(15,291)
_	11,300		0		97,850		0		97,850
-	2,559,172		2,520,884		1,425,014		27,129	-	1,452,143
	91,201		62,911		113,939		2,202		116,141
-	19,173		11,287		30,744		0	-	30,744
_	110,374		74,198		144,683		2,202	-	146,885
\$	2,669,546	\$	2,595,082	\$	1,569,697	\$	29,331	\$	1,599,028
	Composition of e Certificates of d Piqua State Bar Cash on hand City Carnegie Publi	eposit nk - Ci	ty	đ				\$	20,000 285 55
	Total cash ba	lance							1,600,562
	Agency cash pe		ement 4						(1,534)
	Total reporting	ng ent	ity (excluding a	ger	icy funds)			\$	1,599,028
		D - ****	, <del></del>	_	4				

#### Statement 2

# SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET (Budgeted Funds Only) For the Year Ended December 31, 2011

	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance Favorable (Unfavorable)
Governmental Type Funds					0.50
General \$	854,271	\$ 9,118 \$	863,389	\$ 863,033 \$	356
Special revenue					50.1.41
Special highway	205,000	0	205,000	146,859	58,141
Downtown development	40,015	0	40,015	0	40,015
Library	50,769	0	50,769	50,769	0
Recreational commission	17,000	0	17,000	16,219	781
Special law & emergency vehicles	158,203	. 0	158,203	41,704	116,499
Special parks and recreation	495	0	495	0	495
Municipal equipment	72,709	0	72,709	0	72,709
Multi-year capital improvement	50,429	0	50,429	19,144	31,285
Fire protection reserve	15,600	0	15,600	5,943	9,657
Economic development	50,000	0	50,000	42,291	7,709
Special recreational facilities	17,982	0	17,982	15,893	2,089
Proprietary Type Funds					
Enterprise				1.50.100	1.40.007
Waterworks	610,000	0	610,000	460,193	149,807
Sewer	565,000	0	565,000	773,783	(208,783)
Sewer replacement	50,000	0	50,000	0	50,000

#### GENERAL FUND

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

		_		2011	
Cash receipts		2010 Actual	Actual	Pudant	Variance Favorable
Taxes	_	Actual	Actual	Budget	(Unfavorable)
Property	\$	223,181 \$	257,155 \$	259,258	\$ (2,103)
Delinquent	Ψ	15,260	12,697	2,800	` ' '
Motor vehicle		72,365	48,377	•	9,897
Recreational vehicle		1,060	832	50,253 769	(1,876)
16/20M vehicle		2,772	2,095	2,130	63
Local sales tax		194,631	242,389	165,000	(35)
County sales tax		60,889	62,863		77,389
Special assessments		2,002	843	68,150	(5,287)
Miscellaneous	_	0	56	0	843 56
Total taxes		572,160	627,307	548,360	78,947
Intergovernmental					
Local alcohol liquor fund		493	554	666	(112)
Highway connecting links		18,102	60,259	24,000	36,259
Licenses and permits			ŕ	,	
Utility franchise tax		70,105	70,245	70,000	245
Other licenses and permits		16,094	6,595	10,540	(3,945)
Impound fees		162	60	100	(40)
Charges for services					,
Swimming fees		8,095	9,201	6,750	2,451
Camp fees		5,078	233	1,200	(967)
Fines and fees		109,206	121,092	64,100	56,992
Use of money and property		ŕ	,	, ,, , ,	- +,
Interest on idle funds		3,646	2,124	4,000	(1,876)
Oil runs		1,332	3,631	2,750	881
Sale of assets		0	250	0	250
Reimbursed expenses		4,759	9,118	0	9,118
Miscellaneous		12,499	1,608	8,800	(7,192)
Total cash receipts	_	821,731	912,277 \$	741,266	\$ 171,011
Expenditures		•			
General government					
General administration					
Salaries		95,515	101,946 \$	106,812	\$ 4,866
Contractual services		98,974	98,000	90,539	(7,461)
Commodities		13,483	15,484	12,498	(2,986)
Capital outlay		16,117	24,549	12,979	(11,570)
Total general administration		224,089	239,979	222,828	(17,151)

#### GENERAL FUND

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

				2011	
		2010			Variance Favorable
		Actual	Actual	Budget	(Unfavorable)
Expenditures		<del></del>			
Utility service					
Contractual services	\$	42,737 \$	43,953 \$	50,000	6,047
Employee benefits					
Workmen's compensation		12,062	14,394	12,480	(1,914)
Retirement contributions		27,918	31,709	26,000	(5,709)
FICA payments		34,721	36,420	37,856	1,436
Unemployment contributions	_	237	463	728	265
Total employee benefits	•	74,938	82,986	77,064	(5,922)
Total general government		341,764	366,918	349,892	(17,026)
Public safety					
Fire department					
Salaries		11,048	18,172	17,122	(1,050)
Contractual services		15,094	16,542	11,527	(5,015)
Commodities		6,014	12,488	6,302	(6,186)
Capital outlay	_	3,706	5,212	5,432	220
Total fire department	_	35,862	52,414	40,383	(12,031)
Law enforcement					
Salaries		179,625	183,715	188,356	4,641
Contractual services		38,109	35,491	37,856	2,365
Commodities		7,748	12,829	10,816	(2,013)
Capital outlay	_	0	9,494	3,640	(5,854)
Total law enforcement	_	225,482	241,529	240,668	(861)
Total public safety		261,344	293,943	281,051	(12,892)
Culture and recreation					
Swimming pool					
Salaries		21,264	23,357	20,931	(2,426)
Contractual services		7,850	8,191	6,286	(1,905)
Commodities		7,330	10,252	8,673	(1,579)
Capital outlay	_	3,172	0	0	0
Total swimming pool		39,616	41,800	35,890	(5,910)

#### GENERAL FUND

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

			2011	
	2010			Variance Favorable
	Actual	Actual	Budget	(Unfavorable)
Expenditures				
Park department				
Salaries \$	- , •	4,306 \$	3,181 \$	(1,125)
Contractual services	14,443	15,119	8,653	(6,466)
Commodities	3,690	4,571	2,478	(2,093)
Capital outlay	1,531	3,500	1,928	(1,572)
Total park department	24,742	27,496	16,240	(11,256)
Library Board				
Appropriation	0	0	0	0
Recreation Board				
Commodities	0	3,880	0	(3,880)
Airport operations				
Contractual services	4,295	3,996	5,474	1,478
Commodities	1	0	324	324
Total airport operations	4,296	3,996	5,798	1,802
Operating transfers	134,000	125,000	165,400	40,400
Total expenditures	805,762	863,033	854,271	(8,762)
Adjustment for qualifying budget credits	0	0	9,118	9,118
Total expenditures and budget credits	805,762	863,033 \$	863,389 \$	356
Receipts over (under) expenditures	15,969	49,244		
Unencumbered cash, January 1	218,119	234,088		
Unencumbered cash, December 31 \$	234,088 \$	283,332		

#### SPECIAL REVENUE FUND SPECIAL HIGHWAY

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

				2011		
		2010 Actual	Actual	Budget		Variance Favorable (Unfavorable)
Cash receipts		26.610 0	0 \$	26250	¢	(36,350)
Intergovernmental	\$	36,642 \$	0 \$	36,350	Φ	(30,330)
FEMA		17,954 1,598	718	109		609
Miscellaneous		1,396 893	1,347	0		1,347
Reimbursed expenses Operating transfers		104,000	104,000	104,000	- <b>-</b>	0
Total cash receipts	_	161,087	106,065	140,459	\$ =	(34,394)
Expenditures						
Highways and streets		EE ((0	56,717	71,483	¢	14,766
Personal services		55,668	10,426	17,306	Φ	6,880
Contractual services		8,082 67,126	48,950	67,528		18,578
Commodities		2,000	40,550	21,632		21,632
Capital outlay		30,042	9,329	5,615		(3,714)
Other	~	30,042	,,,,,,			
Total highways and streets	_	162,918	125,422	183,564	_ ,	58,142
Debt service			0.70.5	11.026		1 211
Principal		9,831	9,725	11,036		1,311
Interest	_	1,205	1,312	0	_	(1,312)
Total debt service	_	11,036	11,037	11,036	_	(1)
Operating transfers	_	10,400	10,400	10,400	_	0
Total expenditures	-	184,354	146,859	\$ 205,000	<u></u> \$	58,141
Receipts over (under) expenditures		(23,267)	(40,794)			
Unencumbered cash, January 1	-	201,283	178,016			
Unencumbered cash, December 31	\$ :	178,016 \$	137,222			

### SPECIAL REVENUE FUND DOWNTOWN DEVELOPMENT

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

						2011	 
Cash vassints		2010 Actual		Actual	- <del></del>	Budget	 Variance Favorable (Unfavorable)
Cash receipts Use of money and property Operating transfers	\$	0 10,000	\$ - –	7 10,000	\$ 	0 20,000	\$ 7 (10,000)
Total cash receipts		10,000		10,007	\$_	20,000	\$ (9,993)
Expenditures Capital outlay	_	0		0	-\$=	40,015	\$ 40,015
Receipts over (under) expenditures		10,000		10,007			
Unencumbered cash, January 1	****	67		10,067	_		
Unencumbered cash, December 31	\$_	10,067	\$_	20,074	<u>=</u>		

#### SPECIAL REVENUE FUND LIBRARY FUND

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL For the Year Ended December 31, 2011 (With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

						2011		
	_	2010 Actual		Actual		Budget	_	Variance Favorable (Unfavorable)
Cash receipts								
Taxes								ea>
Property	\$	51,883	\$	,	\$	38,899	\$	(645)
Delinquent tax		0		972		0		972
Motor vehicle tax		0		10,381		11,222		(841)
Recreation vehicle tax		0		186		172		14
16/20 Vehicle tax	-	0		0		476	-	(476)
Total taxes		51,883		49,793		50,769		(976)
Operating transfers	-	0		1,000	. <u>-</u>	0	_	1,000
Total cash receipts	-	51,883		50,793	\$ <u>_</u>	50,769	\$	24
Expenditures								
Appropriation	-	49,041	- <b>-</b>	50,769	\$_	50,769	\$	0
Receipts over (under) expenditures		2,842		24				
Unencumbered cash, January 1		0		2,842	-			
Unencumbered cash, December 31	\$	2,842	\$_	2,866	<del>.</del>			

### SPECIAL REVENUE FUND RECREATION COMMISSION BOARD

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL For the Year Ended December 31, 2011

					2011		
		2010 Actual	Actual		Budget		Variance Favorable (Unfavorable)
Cash receipts							
Taxes			•				4
Property	\$	17,373		\$	13,025	\$	(217)
Delinquent tax		0	326		0		325
Motor vehicle tax		0	3,476		3,758		(282)
Recreation vehicle tax		. 0	62		58		4
16/20 vehicle tax	_	0	0		159		(159)
Total cash receipts	_	17,373	16,672	- \$ =	17,000	\$	(329)
Expenditures							
Culture and recreation					10.000		1.000
Personal services		11,902	10,078	\$	12,000	`\$	1,922
Other		0	0		5,000		5,000
Appropriation	-	4,176	6,141	<b>-</b>	0	<b></b>	(6,141)
Total expenditures	_	16,078	16,219	- \$ =	17,000	\$	781
Receipts over (under) expenditures		1,295	453				
Unencumbered cash, January 1		0	1,295	_			
Unencumbered cash, December 31	\$ =	1,295	\$1,748	2			

# SPECIAL REVENUE FUND SPECIAL LAW AND EMERGENCY VEHICLES

### STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

						2011		
		2010 Actual	-	Actual		Budget		Variance Favorable (Unfavorable)
Cash receipts	_				-		•	
Taxes								
Property	\$	9,981	\$	10,630	\$	10,805	\$	(175)
Delinquent		513		439		100		339
Motor vehicle		2,624		2,160		2,265		(105)
Recreational vehicle		37		38		35		3
16/20M vehicle		97		72		96		(24)
Local sales tax		23,912		27,581		22,500		5,081
Miscellaneous	_	0		3		0		3
Total cash receipts		37,164		40,923	. \$ _	35,801	\$.	5,122
Expenditures								
Public safety								
Capital outlay		0		41,704	\$	155,165	\$	113,461
Fire equipment payment		3,038		0		3,038		3,038
Total expenditures		3,038		41,704	\$=	158,203	\$	116,499
Receipts over (under) expenditures		34,126		(781)				
Unencumbered cash, January 1	_	97,775		131,901				
Unencumbered cash, December 31	\$_	131,901	\$	131,120	=			

#### Statement 3

### SPECIAL REVENUE FUND SPECIAL PARKS AND RECREATION

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

		•				2011	
		2010 Actual	_	Actual		Budget	 Variance Favorable (Unfavorable)
Cash receipts Local alcohol tax	\$	494	\$	1,829	\$_	165	\$ 1,664
Expenditures	-	0		0	. \$ _	495	\$ 495
Receipts over (under) expenditures		494		1,829			
Unencumbered cash, January 1	<del></del>	165		659	_	·	
Unencumbered cash, December 31	\$_	659	\$	2,488			

#### SPECIAL REVENUE FUND MUNICIPAL EQUIPMENT

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

1						2011		
·	_	2010 Actual		Actual		Budget		Variance Favorable (Unfavorable)
Cash receipts			_		Φ.	250	ф	(20.6)
Use of money and property Operating transfers	\$ _	226 15,400	- 	44 15,400	·	250 15,400	<b>-</b>	(206) 0
Total cash receipts		15,626	- <del>-</del>	15,444	- \$ =	15,650	\$	(206)
Expenditures General government Capital outlay	_	17,027	- <b>-</b>	0	- \$ =	72,709	= \$	72,709
Receipts over (under) expenditures		(1,401)		15,444				
Unencumbered cash, January 1		50,447		49,046				
Unencumbered cash, December 31	\$_	49,046	\$ =	64,490	=			

## SPECIAL REVENUE FUND MULTI-YEAR CAPITAL IMPROVEMENT

## STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

					2011		
		2010 Actual	 Actual		Budget		Variance Favorable (Unfavorable)
Cash receipts							
Taxes							
Property	\$	10,466	\$ 10,730	\$	10,807	\$	(77)
Delinquent		513	439		0		439
Motor vehicle		2,144	2,096		2,265		(169)
Recreational vehicle		37	38		35		3
16/20M vehicle		97	39		96		(57)
Local sales tax		5,978	 5,619		5,664		(45)
Total taxes		19,235	18,961		18,867		94
Reimbursed expenses		150	0		0		0
Grant Income (FEMA)		70,624	0		0		0
Miscellaneous		0	2		159		(157)
Use of money and property		150	 29		0		29
Operating transfers	· _	5,000	 5,000		5,000		. 0
Total cash receipts		95,159	 23,992	\$_	24,026	\$	(34)
Expenditures							
General government							
Capital outlay		3,986	1,552	\$	30,025	\$	28,473
Principal		7,293	7,777		20,404		12,627
Interest		10,405	9,815		0		(9,815)
Home grant expense		70,844	 0		0	-	0
Total expenditures		92,528	 19,144	\$=	50,429	\$	31,285
Receipts over (under) expenditures		2,631	4,848				
Unencumbered cash, January 1		25,656	 28,287	_			
Unencumbered cash, December 31	\$_	28,287	\$ 33,135	=			

#### SPECIAL REVENUE FUND FIRE PROCEEDS

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL For the Year Ended December 31, 2011 (With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	 2010 Actual	2011 Actual
Cash receipts Insurance proceeds	\$ 0 \$	10,000
Expenditures Repayments	 0	15,000
Receipts over (under) expenditures	0	(5,000)
Unencumbered cash, January 1	 5,000	5,000
Unencumbered cash, December 31	\$ 5,000 \$	0

### SPECIAL REVENUE FUND FIRE PROTECTION RESERVE

## STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

					2011		
		2010 Actual	Actual		Budget		Variance Favorable (Unfavorable)
Cash receipts						•	
Taxes							
Local sales tax	\$	11,956 \$	13,791	\$	11,327	\$	2,464
Use of money and property		150	29	. <u>-</u>	159		(130)
Total cash receipts	_	12,106	13,820	\$	11,486	\$.	2,334
Expenditures							
Public Safety							
Contractual		8,806	5,943	\$	11,336	\$	5,393
Commodities	_	0	0		4,264		4,264
Total expenditures	_	8,806	5,943	\$_	15,600	\$:	9,657
Receipts over (under) expenditures		3,300	7,877				
Unencumbered cash, January 1	_	22,965	26,265	-			
Unencumbered cash, December 31	\$_	26,265 \$	34,142	=			

## SPECIAL REVENUE FUND ECONOMIC DEVELOPMENT

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

						2011	_	
						<del></del> "		Variance
		2010						Favorable
		Actual	_	Actual		Budget	. <u>.</u>	(Unfavorable)
Cash receipts								
Taxes								
Local sales tax	\$	53,801	\$	62,058	\$	49,500	\$	12,558
Miscellaneous		1,000		2,177		0		2,177
Use of money and property		391		80		400		(320)
Operating transfers		10,000		0_	_	0		0
Total cash receipts	_	65,192		64,315	. \$ _	49,900	\$ =	14,415
Expenditures								
General government								
Contractual		12,678		,	\$	31,882	\$	28,675
Commodities		18,439		17,046		0		(17,046)
Capital Outlay		0		5,000		0		(5,000)
Property tax incentive reimbursement		278		338		1,418		1,080
Chamber allocation	_	16,700	_	16,700	. –	16,700		0
Total expenditures		48,095	_	42,291	\$_	50,000	\$ :	7,709
Receipts over (under) expenditures		17,097		22,024				
Unencumbered cash, January 1	_	80,959		98,056	•			
Unencumbered cash, December 31	\$_	98,056	\$_	120,080	=			

### SPECIAL REVENUE FUND WATER RESCUE

#### STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL

For the Year Ended December 31, 2011

		2010 Actual	2011 Actual
Cash receipts		500 m	
Miscellaneous	\$	500 \$	0
Operating transfers	_	3,000	0
Total cash receipts		3,500	0
Expenditures			
Public safety		500	202
Commodities		529	393
Total expenditures		529	393
Receipts over (under) expenditures		2,971	(393)
Unencumbered cash, January 1		1,345	4,316
Unencumbered cash, December 31	\$_ <u></u>	4,316 \$	3,923

## SPECIAL REVENUE FUND LIGHT HARDWARE

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL For the Year Ended December 31, 2011

		2010 Actual	2011 Actual
Cash receipts Use of money and property Miscellaneous	\$ —	2,094 \$ 7,655	1,000 9,575
Total cash receipts		9,749	10,575
Expenditures Recreation Contractual Commodities Capital outlay		6,050 1,542 1,299	7,161 1,137 2,218
Total expenditures	_	8,891	10,516
Receipts over (under) expenditures		858	59
Unencumbered cash, January 1		3,314	4,172
Unencumbered cash, December 31	\$ <u>_</u>	4,172 \$	4,231

#### Statement 3

## SPECIAL REVENUE FUND SPECIAL RECREATIONAL FACILITIES

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

						2011		
						•		Variance
		2010						Favorable
	_	Actual		Actual	_	Budget	. <b>-</b>	(Unfavorable)
Cash receipts			_				•	1 266
Charges for services	\$	7,729	\$	14,503	\$	13,137	\$	1,366
Use of money and property		3,511		3,789		0		3,789
Miscellaneous		378		0		0		(20.5)
Donations	_	1,510		1,305	-	1,510		(205)
Total cash receipts	_	13,128		19,597	\$_	14,647	\$	4,950
Expenditures Special recreational facilities								
Contractual services		270		131	\$	373	\$	242
Commodities		3,493		4,480	·	6,011		1,531
Capital outlay		2,610		11,282		8,598		(2,684)
Capital Ouray	<del>-</del>						- ,	
Total recreational facilities	_	6,373		15,893		14,982	_ •	(911)
Operating transfers	_	3,000		0		3,000	_	3,000
Total expenditures	_	9,373		15,893	- \$ =	17,982	\$	2,089
Receipts over (under) expenditures		3,755		3,704				
Unencumbered cash, January 1	-	27,609	_	31,364	-			
Unencumbered cash, December 31	\$ =	31,364	\$_	35,068	<u>=</u>			

Statement 3

## SPECIAL REVENUE FUND POLICE DEPARTMENT SPECIAL ACCOUNT

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL For the Year Ended December 31, 2011 (With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

	_	2010 Actual	2011 Actual
Cash receipts Use of money and property Grant income	\$	80 \$ 727	35 110
Total cash receipts		807	145
Expenditures Public safety Commodities	_	2,939	679
Receipts over (under) expenditures		(2,132)	(534)
Unencumbered cash, January 1	_	10,048	7,916
Unencumbered cash, December 31	\$_	7,916_\$_	7,382

#### CAPITAL PROJECT FUND WATER - CAPITAL IMPROVEMENTS

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

		2010 Actual		2011 Actual
Cash receipts				
Proceeds				
CDBG grant	\$	397,880	\$	0
KDHE loan		516,990		0
State set-off program		0		0
Reimbursed expenses	_	4,232	· <u> </u>	0
Total cash receipts	_	919,102		0
Expenditures Water improvement project Engineering and construction		856,469		58,465
Other		050,705		0 0
outer .			_	
Total expenditures	_	856,469	· -	58,465
Receipts over (under) expenditures		62,633		(58,465)
Unencumbered cash, January 1	÷	0	. · - <del>.</del>	62,633
Unencumbered cash, December 31	\$_	62,633	\$_	4,168

#### ENTERPRISE FUND WATERWORKS ENTERPRISE FUND

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

	_		2011	
				Variance Favorable
	2010 Actual	Actual	Budget	(Unfavorable)
Cash receipts	Accedi	1101441		
Charges for services \$	391,097 \$	398,613 \$	400,000	\$ (1,387)
Water protection fee	1,577	1,295	1,500	(205)
Use of money and property	20,511	22,003	20,000	2,003
Reimbursed expenses	77	5,087	5,050	37
Miscellaneous	75	185	4,439	(4,254)
Operating transfers	73,700	0	0	0
Sale of assets	260	0	0	0
State set-off program	2,655	1,622	1,209	413
Insurance Proceeds	689	0	58,465	(58,465)
CDBG Grant		60,585	2,120	58,465
Total cash receipts	490,641	489,390 \$	492,783	\$ (3,393)
Expenditures				
Operations				4
Personal services	141,148	141,855 \$	156,921	
Contractual services	75,155	77,845	81,120	3,275
Commodities	100,809	111,942	103,431	(8,511)
Capital outlay	57,526	12,151	102,000	89,849
Water improvement project	4,232	5,657	49,663	44,006
Other	0	0	6,121	6,121
Total operations	378,870	349,450	499,256	149,806
Debt service				
Principal	13,782	14,548	19,744	5,196
Interest	5,962	5,195	0	(5,195)
Total debt service	19,744	19,743	19,744	1
Operating transfers	95,700	91,000	91,000	0
Total expenditures	494,314	460,193 \$	610,000	\$ 149,807
Receipts over (under) expenditures	(3,673)	29,197		
Unencumbered cash, January 1	368,530	364,857		
Unencumbered cash, December 31	\$ 364,857 \$	394,054		

#### ENTERPRISE FUND WATER RESERVE ENTERPRISE FUND

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

	_	2010 Actual		2011 Actual
Cash receipts Use of money and property Operating transfer	. \$	0	\$ 	79 67,000
Total cash receipts	-	0		67,079
Expenditures	-	. 0	<del>.</del> -	0
Receipts over (under) expenditures		0		67,079
Unencumbered cash, January 1	-	0		0
Unencumbered cash, December 31	\$ =	0	_ \$ _	67,079

#### ENTERPRISE FUND SEWER

### STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

				2011	
		2010			Variance Favorable
		Actual	Actual	Budget	(Unfavorable)
Cash receipts	-	1100001	7,000	Daugor	(Chiarotable)
Charges for services	\$	215,155 \$	217,677 \$	210,456	\$ 7,221
Use of money and property		903	175	955	(780)
Miscellaneous revenue		0	125	0	125
Set-off program		2,655	1,622	2,222	(600)
Operating transfer		22,000	24,000	24,000	0
CDBG sewer grant funds	-	0	451,350	318,104	133,246
Total cash receipts	-	240,713	694,949	555,737	\$ 139,212
Expenditures					
Operations					
Contractual services		51,297	57,961 \$	45,000	\$ (12,961)
Commodities		1,624	5,094	5,000	(94)
Capital outlay		330	1,141	6,000	4,859
Other	-	0	0	4,878	4,878
Total operations	-	53,251	64,196	60,878	(3,318)
Debt service					
Principal		108,949	55,863	174,718	118,855
Interest	_	61,129	29,176	0	(29,176)
Total debt service	_	170,078	85,039	174,718	89,679
Operating transfers	-	11,300	11,300	11,300	. 0
Facility improvements					
Sewer improvement	-	0	613,248	318,104	(295,144)
Total expenditures	_	234,629	773,783	565,000	\$ (208,783)
Receipts over (under) expenditures		6,084	(78,834)		
Unencumbered cash, January 1	-	53,312	59,396		
Unencumbered cash, December 31	\$_	59,396 \$	(19,438)		

#### ENTERPRISE FUND SEWER REPLACEMENT

# STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL For the Year Ended December 31, 2011

				2011	
		2010 Actual	Actual	Budget	Variance Favorable (Unfavorable)
Cash receipts Operating transfer	\$_	11,300 \$	11,300 \$	11,300	50
Expenditures Capital outlay		0	0_\$_	50,000	50,000
Receipts over (under) expenditures		11,300	11,300		
Unencumbered cash, January 1		75,250	86,550		
Unencumbered cash, December 31	\$_	86,550 \$	97,850		

Statement 4

#### AGENCY FUNDS

#### STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS For the Year Ended December 31, 2011

Fund	·-	sh Balance anuary 1, 2011	_	Cash Receipts	<u>Di</u>	Cash sbursements	Cash Balance December 31, 2011
Municipal Court Retirement	\$	300 534	\$ _	133,507 0	\$ 	132,807	\$ 1,000 534
Total agency funds	\$	834	\$ <sub>=</sub>	133,507	\$	132,807	\$ 1,534

Statement 5

# COMPONENT UNIT GENERAL FUND CARNEGIE PUBLIC LIBRARY GENERAL FUND

## STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

					2011	
	_	2010 Actual	Actual		Budget	 Variance Favorable (Unfavorable)
Cash receipts						
Intergovernmental	\$	54,597 \$	,	\$	58,285	\$ (1,154)
Fines and forfeitures		1,240	1,439		0	1,439
Use of money and property		914	706		0	706
Grants		0	1,500		0	1,500
Donations	-	12,794	30,425		0	 30,425
Total cash receipts	-	69,545	91,201	. \$	58,285	\$ 32,916
Expenditures						
Culture and recreation						
Personal services		41,791	45,388	\$	40,392	\$ (4,996)
Contractual		3,077	6,121		4,200	 (1,921)
Commodities	_	13,628	11,402		13,693	 2,291
Total expenditures	_	58,496	62,911	\$	58,285	\$ (4,626)
Receipts over (under) expenditures		11,049	28,290			
Unencumbered cash, January 1	-	74,600	85,649	•		
Unencumbered cash, December 31	\$ =	85,649 \$	113,939	ļ.		

<sup>\*</sup>This is an internal budget and is presented for comparison purposes only. This component unit is not subject to the budget laws of the State of Kansas.

## COMPONENT UNIT RECREATION COMMISSION

## STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET For the Year Ended December 31, 2011

(With Comparative Actual Totals for the Prior Year Ended December 31, 2010)

					2011		
			•				Variance
		2010					Favorable
	_	Actual	Actual		Budget	_	(Unfavorable)
Cash receipts							•
Intergovernmental							
City of Yates Center	\$	0 \$	10,317	\$	17,000	\$	(6,683)
Board of Education		0	1,460		0		1,460
Charges for services							
Entry fees		7,750	3,661		0		3,661
Concession		0	2,273		0		2,273
Use of money and property		40	17		0		17
Donations		504	1,445		0	-	1,445
Total cash receipts	_	8,294	19,173	- \$=	17,000	\$	2,173
Expenditures							
Culture and recreation							
Capital improvements		450	0	\$	0	\$	0
Equipment and supply		1,964	5,208		0		(5,208)
Repairs and maintenance		483	844		0		(844)
Director and umpire fees		0	0		11,902		11,902
Miscellaneous		3,071	1,999		0		(1,999)
Payroll taxes		0	0		922		922
Tournament supplies		1,671	2,042		0		(2,042)
Concessions	_	0	1,194		0	-	(1,194)
Total expenditures	_	7,639	11,287	\$_	12,824	\$	1,537
Receipts over (under) expenditures		655	7,886				
Unencumbered cash, January 1	_	22,203	22,858				
Unencumbered cash, December 31	\$_	22,858 \$	30,744	_			

## NOTES TO FINANCIAL STATEMENTS December 31, 2011

## I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting Entity

The City of Yates Center is a municipal corporation governed by an elected mayor and eight-member council. These financial statements present the City and its component units, entities for which the government is considered to be financially accountable. Each discretely presented component unit is reported on a separate line in the summary of cash receipts, expenditures and unencumbered cash to emphasize it is legally separate from the government. Each discretely presented component unit has a December 31 year end.

Discretely Presented Component Units

## City of Yates Center Carnegie Public Library

The Library provides reading and research materials for the residents of the City. The Board members for the Library are appointed by the City Council. Because the Library is not a separate taxing entity by state statutes, the City levies taxes for the Library's operations. The financial data of the Library is reported as a component unit in Statement 5 of the report.

#### City of Yates Center Recreation Commission

The Recreation Commission provides recreational facilities and services for the residents of the City. The Board members for the Recreation Commission are appointed by the City Council. The Commission is not a separate taxing entity and therefore the City levies taxes for the Commission's operations. The financial data of the Recreation Commission is reported as a component unit in Statement 5 of the report.

Autonomous Entity

## Firemen's Relief Association

The Firemen's Relief Association provides insurance and other benefits to firemen. The Association's Board consists of firefighters elected by popular vote. Kansas statutes provide for funding by assessing a charge on fire insurance premiums paid. The Association is an autonomous entity and therefore its financial data is not included in these financial statements.

Related Organization

#### Yates Center Housing Authority

The Housing Authority was organized to provide a not-for-profit apartment facility for local elderly residents. The Housing Authority members are appointed by the Mayor with Council approval. The City has no responsibility for any liabilities incurred by the Housing Authority and provides no funding to the Housing Authority. The Housing Authority is not dependent upon the City of Yates Center. For these reasons, the Housing Authority is not considered to be a part of the City's reporting entity and therefore is not included in these financial statements.

## NOTES TO FINANCIAL STATEMENTS December 31, 2011

## I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

## B. Basis of Accounting

Statutory Basis of Accounting. The statutory basis of accounting used in the preparation of these statutory basis financial statements, is designed to demonstrate compliance with the cash basis and budget laws for the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and expenditure would be charged in the fund from which the transfer is made.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the statutory basis of accounting.

Departure from Accounting Principles Generally Accepted in the United States of America. The basis of accounting described above results in a financial statement presentation which shows cash receipts, cash disbursements, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown noncash assets such as receivables, inventories and prepaid expenses, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of net assets; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. Capital assets that account for the land, buildings and equipment owned by the City are not presented in the financial statements. Also, long-term debt such as general obligation bonds, revenue bonds, capital leases, temporary notes and compensated absences are not presented in the financial statements.

#### C. Fund Descriptions

In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The following types of funds comprise the financial activities of the City.

## Governmental Type Funds

General Fund - to account for all unrestricted financial resources of the general government, except those required to be accounted for in other funds.

Special Revenue Funds - to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted by law or administrative action to expenditures for specific purposes.

Capital Project Funds - to account for the acquisition and construction of major capital projects.

Agency Funds - to account for assets held as an agent for individuals, other governmental units, private organizations, and/or other funds.

### Proprietary Type Funds

Enterprise Funds - to account for those operations that are financed and operated in a manner similar to private business or where the Council has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

## NOTES TO FINANCIAL STATEMENTS December 31, 2011

## I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

#### D. Assets and Liabilities

#### 1. Pooled Cash and Investments

Cash balances from all funds are combined and invested to the extent available in certificates of deposit and other authorized investments. Earnings from these investments are allocated to designated funds.

### 2. Compensated Absences

The City's policies regarding vacation pay permits employees to accumulate vacation time earned in a twelve month period. Vacation is awarded based upon the number of years worked according to the following time frame: one week vacation after one year, two weeks after two years, three weeks after ten years and four weeks after twenty years. Vacation time may be carried over to the first three months following their employment year. Earned vacation leave shall be paid upon termination.

The City's policies regarding sick leave permit employees to accumulate sick leave to a maximum of 90 days. Earned sick leave is not paid upon termination. However, employees who have accrued the full 90 days accrued sick leave may be eligible to be paid for unused sick leave up to eighty hours per year. The City also offers a shared sick leave policy whereby employees may donate accumulated sick leave to fellow employees within a given set of qualifications.

#### E. Receipts and Expenditures

#### 1. Ad Valorem Tax Revenue

The determination of assessed valuation and the collection of property taxes for all political subdivisions in the State of Kansas are the responsibility of the various counties. The County Appraiser annually determines assessed valuation and the County Clerk spreads the annual assessment on the tax rolls. In accordance with Kansas statutes, property taxes levied during the current year are a revenue source to be used to finance the budget of the ensuing year. One-half of the property taxes are due December 20th, prior to the fiscal year for which they are budgeted, and the second half is due May 10th. The City Treasurer draws available funds from the County Treasurer at designated times throughout the year.

#### 2. Reimbursements

The City records reimbursable expenditures (or expenses) in the fund that makes the disbursement and records reimbursements as revenue to the fund. For purposes of budgetary comparisons, the expenditures (or expenses) are properly offset by the reimbursements.

#### 3. Comparative Prior Year Amounts

The 2010 actual amounts presented in the financial statements have been taken from the audit report for the year ended December 31, 2010 and are presented for comparative purposes only. Certain amounts presented in the prior year data may have been reclassified in order to be consistent with the current year's presentation.

## NOTES TO FINANCIAL STATEMENTS December 31, 2011

## II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### A. Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds, and enterprise funds. The statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget.

- a) Preparation of the budget for the succeeding calendar year on or before August 1st of each year.
- b) Publication in the local newspaper of the proposed budget and the notice of public hearing on the budget on or before August 5<sup>th</sup>.
- c) Public hearing on or before August 15<sup>th</sup> of each year, but at least ten days after publication of the notice of hearing.
- d) Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were budget amendments for the Multi-Year Capital Improvement and Project Construction Fund.

The statutes permit management to transfer budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

Adjustment for Qualifying Budget Credits – Municipalities may use this line item for any budgeted fund. The adjustment would be a positive amount. All budget adjustments must be authorized by Kansas statutes. Example include: expenditure of federal grant monies, gifts and donations, and receipts authorized by law to be spent as if they were reimbursed expenses.

All legal annual operating budgets are prepared using the statutory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for the following special revenue funds: Police Department Special Account, Water Rescue, Light Hardware, and Fire Proceeds. Spending in funds which are not subject to the legal annual operating budget requirement are controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

The Recreation Commission prepares its budgets on the same basis of accounting as used by the City and certifies its budget to the City for levy. Because the budget is certified, it is subject to the same laws as the City regarding budgeting.

The Carnegie Public Library presents a budget for its internal use only and is not subject to the budget laws of the State of Kansas.

#### B. Legal Debt Margin

The City is subject to the municipal finance law of the State of Kansas which limits the amount of general obligation debt that the City may have outstanding to 30 percent of the assessed valuation of tangible property within the City, as certified to the County Clerk on the proceeding August 25<sup>th</sup>. At December 31, 2011, the statutory limit for the City was \$2,158,746 and total KDHE loans were \$2,027,209. Current debt does not exceed this limit.

## NOTES TO FINANCIAL STATEMENTS December 31, 2011

## II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY - continued

#### C. Revolving Loan Covenants

Ordinance number 958, dated October 1, 2001, requires the user charge system for the wastewater treatment works generate adequate annual revenues to pay the costs of annual operations and maintenance including replacement and costs associated with debt retirement associated with financing the treatment works. The ordinance further requires the designation of an account for the specific purpose of ensuring replacement needs over the useful life of the treatment works. Deposits to the replacement account shall be made annually, from the user charge system in the amount of \$11,300 annually. As of December 31, 2011 the replacement account has a balance of \$97,850 which exceeds the required balance of \$67,800.

#### D. Compliance with Kansas Statutes

References made herein to statutes are not intended as interpretations of law, but are offered for consideration of the Director of Accounts and Reports and interpretation by the legal representative of the City. The City has a budget and a cash violation for the Sewer Fund. The Fund currently has a capital project for the improvement of sewer lines and has a grant for this purpose. However, as of the end of the year the City had not received all of the grant funds thus creating both the budget and cash violation. Management is not aware of any other violations.

## III. DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS

#### A. Deposits and Investments

**Deposits** - K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit investment choices.

Custodial credit risk - deposits. Custodial credit risk is the risk in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The City has not designated any "peak periods". All deposits were legally secured at December 31, 2011.

At December 31, 2011, the City's carrying amount of deposits was \$1,454,793 and the bank balance was \$1,530,872. The difference between the carrying amount and the bank balance was outstanding checks and outstanding deposits. The bank balance was held by two banks resulting in a concentration of credit risk. Of the bank balance, \$270,000 was covered by FDIC insurance and \$1,260,872 was collateralized with securities held by the pledging financial institutions' agent in the City's name.

At December 31, 2011, the Carnegie Public Library's carrying amount of deposits was \$116,141 and the bank balance was \$117,113. The difference between the carrying amount and the bank balance was outstanding checks and outstanding deposits. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$117,113 was covered by FDIC insurance.

At December 31, 2011, the Recreation Commission's carrying amount of deposits was \$30,744 and the bank balance was \$30,744. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$30,744 was covered by FDIC insurance.

## NOTES TO FINANCIAL STATEMENTS December 31, 2011

## III. DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS - continued

## A. Long-Term Debt - long-term debt held during the year included:

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity
Revolving Loan:				
Kansas Water Pollution Control	3.14%	09/20/2000 \$	2,738,507	03/01/2023
Kansas Department of Health	3.47%	06/22/2009	491,624	08/01/2030
and Environment			•	
Capital Leases:				
Diesel Generators	5.40%	12/28/2006	151,000	12/28/2016
Ball Field Improvements	5.40%	02/26/2007	30,000	02/26/2017
Land	6.50%	12/27/2007	156,000	12/27/2022
Fire Equipment	4.35%	04/07/2008	18,000	04/07/2015
Skid Steer	4.25%	08/10/2009	30,776	08/10/2012
Asphalt Zipper	3.73%	01/10/2011	95,045	01/10/2016
			1 01 0011	O 11

Changes in long-term debt for the City of Yates Center for the year ended December 31, 2011, were as follows:

-	Balance			Balance					
		January 1,			Reductions/		December 31,		Interest
		2011	_	Additions	 Payments		2011	_	Paid
Revolving Loan:									
Kansas Water									
Pollution Control	\$	1,721,262	\$	0	\$ 112,673	\$	1,608,589	\$	53,171
Kansas Department of									
Health and Environment		437,057		0	18,437		418,620		13,486
Capital Leases:									
Diesel Generators		100,064		0	14,536		85,528		5,210
Ball Field Improvements		22,523		0	2,733		19,790		1,152
Land		135,545		0	7,758		127,787		8,687
Fire Equipment		13,399		0	2,456		10,943		581
Skid Steer		20,942		0	10,253		10,689		780
Asphalt Zipper	_	0	_	95,045	 0		95,045		0
	\$	2,450,792	\$	95,045	\$ 168,846	\$	2,376,991	\$	83,067

Current maturities of long-term debt for the next five years and in five year increments thereafter are as follows:

	Revolvin	g Loan	Capital 1	Leases	Tota	ıl
Year	Principal	Interest	Principal	Interest	Principal	Interest
2012	131,867	69,398	57,399	18,055	189,266	87,453
2013	136,443	64,823	48,987	15,375	185,430	80,198
2014	141,177	60,088	51,428	12,935	192,605	73,023
2015	146,076	55,189	53,984	10,379	200,060	65,568
2016	151,145	50,120	53,616	7,709	204,761	57,829
2017 to 2021	838,149	168,178	68,693	17,466	906,842	185,644
2022 to 2026	367,674	43,382	15,675	767	383,349	44,149
2027 to 2031	114,678	10,074	0_	0	114,678	10,074
	\$ 2,027,209 \$	521,252 \$	349,782 \$	82,686 \$	2,376,991 \$	603,938

## NOTES TO FINANCIAL STATEMENTS December 31, 2011

#### IV. DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS - continued

#### C. Other Long-Term Obligations

Changes in long-term obligations, other than debt, for the year ended December 31, 2011, are as follows:

	_	Balance January 1, 2011	_	Net Change	Balance December 31, 2011
Compensated absences Vacation leave	\$.	11,591	\$_	2,914	\$ 14,505
	\$	11,591	\$_	2,914	\$ 14,505

Compensated absences are paid by the fund from which the employee is normally paid.

#### IV. OTHER INFORMATION

#### A. Defined Benefit Pension Plan

Plan description - The City of Yates Center, Kansas participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S Kansas, Suite 100; Topeka, KS 66603) or by calling 1-888-275-5737.

Funding policy - K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at 4% of covered salary. The employer collects and remits member-employee contributions according to the provisions of section 414(h) of the Internal Revenue Code. State law provides that the employer contribution rate be determined annually based on the results of an annual actuarial valuation. KPERS is funded on an actuarial reserve basis. State law sets a limitation on annual increases in the contribution rates for KPERS employers. The employer rate established for calendar year 2010 was 7.74%. The City of Yates Center, Kansas' employer contributions to KPERS for the years ending December 31, 2011, 2010, and 2009 were \$31,709, \$28,106, and \$22,275, respectively, equal to the statutory required contributions for each year. The Carnegie Public Library's employer contributions to KPERS for the years ending December 31, 2011, 2010, and 2009 were \$1,708, \$1,010, and \$1,441, respectively, equal to the statutory required contributions for each year.

#### B. Flexible Benefit Plan (I.R.C. Section 125)

The City Council has adopted by resolution a salary-reduction flexible benefit plan ("Plan") under Section 125 of the Internal Revenue Code. All full-time City employees are eligible to participate in the Plan beginning on the first day of the month following employment.

## C. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the City carries commercial insurance. Liabilities related to risks of loss are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. During the last three years, claim settlements have not exceeded insurance coverage.

## NOTES TO FINANCIAL STATEMENTS December 31, 2011

## IV. OTHER INFORMATION - continued

### D. Other Post Employment Benefits

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the City under this program.

### E. Interfund Transfers

Operating transfers were as follows:

From	То	Statutory Authority	Amount	
General	Special Highway	K.S.A. 68-590 \$	104,000	
General	Multi-year Capital Improvement	K.S.A. 12-1117	5,000	
General	Municipal Equipment	K.S.A. 12-1117	5,000	
General	Downtown Developemnt	K.S.A. 12-1117	10,000	
General	Library	K.S.A. 12-1117	1,000	
Special Highway	Municipal Equipment	K.S.A. 12-1117	10,400	
Sewer	Sewer Replacement	K.S.A. 12-1117	11,300	
Waterworks	Sewer	K.S.A. 12-1117	24,000	
Waterworks	Capital Improvement	K.S.A. 12-1117	13,400	
Waterworks	Water Reserve	K.S.A. 12-1117	67,000	

### F. Subsequent Events

Management evaluated subsequent events through March 30, 2012. There were no significant events to disclose.

ADDITIONAL INFORMATION

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## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year ended December 31, 2011

		Pass-		
Federal Grant	Federal	Through	Program	Program
Pass Through Grantor/	CFDA	Grantor's	Revenue	Expenditure
Program Title	Number	Number	Amount	Amount
Environmental Protection Agency				
Pass Through Kansas Department of Health & En	vironment			
Capitalization Grants for Drinking Water	66.468	N/A \$	818 8	\$ 818
Capitalization Grants for Drinking Water	66.468	N/A	58,465	58,465
Tatalli C Description of Housing and Linkon Day	(alanmant		59,283	59,283
Total U.S. Department of Housing and Urban Dev	verobinem		37,263	27,203
U.S. Department of Housing and Urban Develo	pment			
Pass through Kansas Department of Commerce				
Community Development Block Grant	14.219	09-PF-836	2,120	2,120
Community Development Block Grant	14.228	10-PF-054	451,350	453,150
Total U.S. Department of Housing and Urban Dev	velopment		453,470	455,270
TOTAL FEDERAL AWARDS		\$	512,753	\$514,553

The above schedule was prepared using accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from generally accepted accounting principles.

SPECIAL REPORTS

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Tom D. Thomas, CPA Dan Robertson, CPA

Kathleen Centlivre, CPA

REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

City Council
City of Yates Center, Kansas
Yates Center, Kansas

We have audited the financial statements of City of Yates Center, Kansas, Yates Center, Kansas as of and for the year ended December 31, 2011, and have issued our report thereon dated March 30, 2012. The City prepares its financial statements on a basis of accounting which demonstrates compliance with the cash basis and budget laws of the State of Kansas, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United Sates of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that material misstatements of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

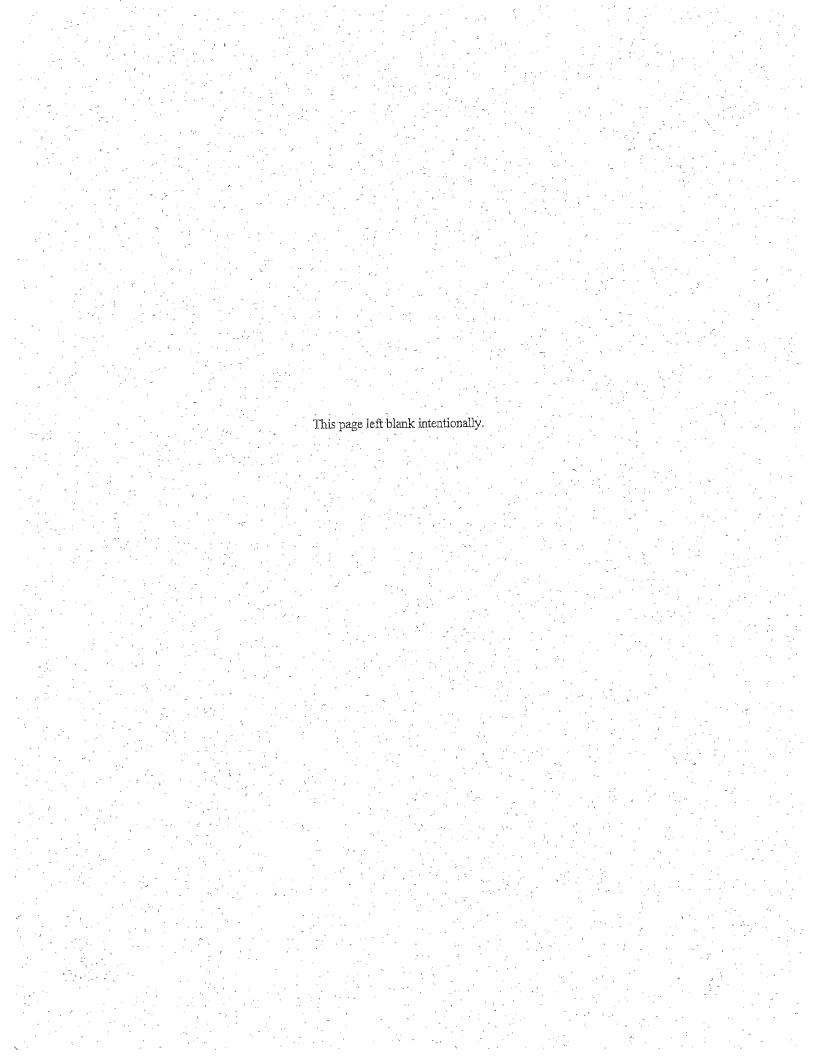
However, we noted certain matters involving the internal controls over financial reporting that we have reported to management in a separate letter dated March 30, 2012.

This report is intended solely for the information and use of the City Council, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

Emporia, Kansas March 30, 2012

agler + Galdert, Chartered





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REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

City Council City of Yates Center, Kansas Yates Center, Kansas

Compliance

We have audited the compliance of City of Yates Center, Kansas, Yates Center, Kansas with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2011. The City's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the City's management. Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City's compliance with those requirements.

In our opinion, the City complied in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2011.

Internal Control over Compliance

The management of the City is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the City's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the City Council, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

Emporia, Kansas March 30, 2012

agler + Gaeddert, Chartered

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS Year ended December 31, 2011

## SUMMARY OF AUDITOR'S RESULTS

### Financial Statements

Type of auditor's report issued:

**Unqualified** 

Internal control over financial reporting:

Material weakness identified?

No

Significant deficiencies identified not considered to be material weaknesses:

None reported

Noncompliance material to financial statements noted?

No

## Federal Awards

Internal control over major programs:

Material weakness identified?

No

Significant deficiencies identified not considered to be material weaknesses:

None reported

Type of auditor's report issued on compliance for major programs:

Unqualified

Any audit findings disclosed that are required to be reported in accordance with OMB Circular A-133, Section .510(a)?

No

Identification of major programs:

CFDA Number(s)	Name of Federal Program or Cluster	Amount				
14.228	Community Development Block Grant	\$ 451	1,350			
Dollar threshold used to distinguish between Type A and Type B programs  \$						
Auditee qualified as a low-	risk auditee?		<u>No</u>			

Has not had a single audit in the past two years.

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